

The *Provider* System

# Provider-Managed Billing Diagnoses Codes Training

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### Agenda



Background Information

- Edit Link in Patient Authorization
- Billing Diagnosis Codes on Invoice Details
- Billing Diagnosis Code Limits and Invalid Billing Codes
- System Demo

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### **Background Information**

**Billing Diagnosis Codes** are determined by the Payer and sent in the Authorization at the time of placement. Providers servicing Linked Contracts receive Billing Diagnosis Codes as *read-only*, unable to edit if/as needed for billing purposes.

A Payer-based permission will be available to allow Providers to add and manage Billing Diagnosis Codes for any Linked Contract; whether the ones assigned by the Payer or the one entered/edited by the Provider. This enhancement applies to all Linked Contracts.

#### Update the Billing DX Code on the:

- o Authorization
- o Invoice Details



### **Edit Link in Patient Authorization**

Authoriza	tion						
Auth.#	From Date	To Date	Service Type	Service Code	Service Category	Notes	Visits/ Invoice
289456	03/01/2021	04/30/2021	HHA	HHA_Hourly	Home Health		Edit Undate

- Once a Payer enables a Provider to edit or add Billing Diagnosis Codes for an Authorization (located at (*Patient* > *Authorization*), an <u>Edit</u> link appears on the applicable row of the Authorization window (see image 1).
- The <u>Edit</u> link only appears if the Provider has permission to add Billing Diagnosis Codes.
   (2)

Authoriz	ation (i)							
	Service Category: Home Heat	nh v	* Service Type:	ниа 🛩				
* Authorization Number: 10001360		* Service Code		HHA Hourty	Service	Service Code Type: Hourly		
	• From Date: 10/02/201	2 ]]]	• To Date:	10/25/2023	Authori	zation Type: Dally	¥	
liours								
	Master	Saturday	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday
Start	lime: Any	5.00 ANY	B-00 ANY	HLOO ANY	a.oo	B.00 ANY	B.00 ANV	B.00 ANY
Blackout	Dates ()							
	Sector MA							
			140	Blackout Date Entere	a.			
	Document:	Citates Cia must	he 1000 KD in size or i	maller				
	Billing Diagnosis Code(s):	Code	Description			Admit. Pri	mary Add	
		001.0	Anenceptury and simo Malformations of aqueo Malionant monilasm of	ir matternations fuct of Sylvian dorsal surface of tensor		165	N N	_

Providers who are enabled to change Billing Diagnosis Codes are presented with an *Add* button in the *Billing Diagnosis Code(s)* section of the Patient Authorization window (see image 2).

#### **Choosing a Billing Diagnosis Code**

- On the Authorization Default DX Code window, select the ? (question mark) link to access the ICD-10 Diagnosis search (see image 1).
- Once the ICD code is selected, determine if this is an Admitting Diagnosis and/or a Primary Diagnosis by selecting the appropriate checkboxes.
- Click **Save** to finalize.

uthorization Default DX	Code
* ICD:	A00.0 2
Description:	Cholera due to Vibrio cholerae 01, biovar cholerae
Admitting Diagnosis:	
Primary:	☑ ①
	Save Cancel

iagnosis (	Search	
	ICD: Description:	
	Search	
earch Res	ults (95457)	
	Page 1 of 381	9   Next Last
ICD-10 A	Description	Flags
A00	Cholera	
A00.0	Cholera due to Vibrio cholerae 01, biovar cholerae	
Anth	Cholera due to Vibrio cholerae 01, biovar eltor	
( 2	Cholera, unspecified	
AOT	Typhoid and paratyphoid fevers	
A01.0	Typhoid fever	10

Use the Diagnosis Search window to search for and select an ICD-10 Code. To add an **ICD** code, click on the respective <u>ICD-10</u> link (see image 2).



## **Billing Diagnosis Codes on the Invoice Details Page**

- On the *Invoice Details* page, click on the <u>Billing DX Code</u> link to open the Billing Diagnosis window (as illustrated in the image below). To edit an existing code, click on the <u>Code</u> link and make the changes. To add a Billing Dx Code, click on the *Add* button and follow the instructions above.
- o Click Save to finalize.

HHAeXch	ange - Billing Diagnesis	_	8	l		· · · · · ·	Printlareau	
N Billing D	Nagnosis		History	OT	Amount	Milliona COM, Condex	Expury,	E-hilling
Code	Description	Admit.	Primary Add		813.50	A.00 (+A)		N 🖬
Please no Update:	te that manual challyes to the billing diagnosis codes will be lost if th <ul> <li>Individual record</li> <li>All records within this invoice</li> <li>All records within this billing batch</li> </ul> Bareard Cancel	e item is unbilled and reb	iled.					
L	Invoice	Details Page	e: Billing	Diagno	sis Windo	w		

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#### **Billing Diagnosis Code Limits and Invalid Billing Codes**

- Up to 26 unique Billing Diagnosis Codes are allowed per Patient, with one defined as Primary.
- When attempting to add more than 26 codes, the system issues a validation not allowing further entries (see image 1).

	HHAeXchange - Validation(s)
	Cannot enter more than 26 Billing DX codes
	ок
1	Billing DX Code Limit

Authorization ()					Histo
* Service Category: Home Health 👻	* Service Type: HHA	~			
Authorization Number: 789456	* Service Code: HHA_Ho	uriy 🗸 Se	ervice Code Type: Hourly	( Patient Shift Overla	ap)
* From Date: 03/01/2021	* To Date: 04/30/20	21 Au	thorization Type: Daily	~	
Hours					
Master Saturday 5.00 Start Time: Any VANY ANY	Sunday         Monday           5.00         5.00           ANY         ANY	Tuesday 5.00 Atry	Wednesday 5.00 ANY	Thursday 5.00 ANY	Friday S.00 ANY
Blackout Dates ①					
	No Blackout	Date Entered.			
Document:	1000 KB in size or smaller.				
Billing Diagnosis Code(s): Code D	escription		Admit. Pri	mary Add	
DXTest 0			Yes	X	

Invalid Billing Diagnosis Code on the Authorization Window







North Carolina Support: <a href="https://www.North.carolina.support-interview-base-com">North Carolina Support: NCSupport@hhaexchange.com</a>

Phone: 866-242-2465

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