



HHAeXchange Webinar

Rate Management

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Today's Agenda

What is Rate Management?

System Demo

Recap

**Friendly Reminder:

Don't forget to visit our Provider Information Center Page! (Training tab)







Rate Management

- What is Rate Management?
 - Function in the system that will allow you to manage and update your rates for each of the contracted Service Codes/Region
- Who does this apply to?
 - Elderplan Providers user who is managing this at your Agency
- Where can I find it?
 - (Admin > Contract Setup > Search Contract (Contract Name: Elderplan MJHS) > Billing Rates)
- When is this used?
 - To update a rate for a service code & County combination

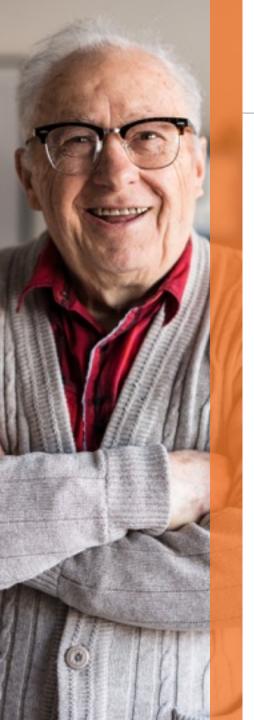




Recap on Major Points

- ONLY update the rates part of the screen (when needed) using the "EDIT" Button
 - Do not use "Update Rate" or "New Rate"
- For service codes that are applicable for multiple units per hour –
 make sure to multiple in advance prior to adding
 - Example: For service code S5130:UI has 4 units in an hour and each unit is \$5. As a user, you will pre-multiply this (4 x 5) and enter in \$20 for the rate in the system
- Be sure to check the date of the service code prior to editing
- Regions/ Service Codes are managed by the Payer
- Do not create a new service code entry it will impact the system
 - *Unless it's a Non billable Service code i.e for Nursing





Contact Us



support@hhaexchange.com



855-400-4429





Thank You