

The HHAeXchange Implementation EDI Process

Overview

Thank you for participating in the Electronic Data Interchange (EDI) project for your Agency. This letter provides information, general requirements, and steps to take to successfully integrate your Agency Management System with HHAeXchange (HHAX).

HHAeXchange coordinates directly with Illinois DDD to ensure that members and authorizations are passed directly into the HHAX system. HHAX uses the Provider Agency Tax ID Number (TIN) and NPI number combination to identify data records sent to and from your Agency.

To integrate between your 3rd Party Agency Management System and HHAX, Providers are required to comply with both the business requirements and technical specifications listed in this document. The first step is to review the content of this packet and initiate contact with HHAX to begin the integration process.

- Business Requirements Link: [Illinois DDD Business Requirements](#)
- Technical Specification Document: [Illinois DDD Technical Specifications](#)
- Authorization Specifications Document: [Illinois DDD Authorization Specifications](#)

HHAX API Interface

HHAX API Interface (into HHAeXchange)

The **API Interface** exchanges data from third party providers and EVV vendors to HHAeXchange. The API Interface Portal simplifies data submission by removing the need to import files. Once EVV records are sent from the third party EVV system to HHAX via the API, a timestamp is automatically created showing the status of the transaction. The status is then sent back to the Provider via the message interface, allowing for real-time tracking of messages.

Note: Providers' third party EVV systems must be able to provide required data for EVV aggregation to HHAX in real time via API. For third party providers and EVV vendors who require access to the API portal, please submit a service request via the [Client Support Portal](#) with the subject line 'Illinois DDD EVV'.

Production Process and Transmission Frequency

For optimal system performance, HHAX recommends that visit data is sent in near real-time. The expectation is that data is sent by the Provider or EVV vendor to HHAX as it is added, changed, and/or deleted in the third party EVV system. Data that is unchanged should not be resent to HHAX.

Timeline and Steps for EDI Integration Readiness

The following timeline represents guidance and expectations throughout the API Interface Integration process to move toward compliance according to the Illinois DDD EVV program.

Step	Timeline Dates	Expectations
1	Beginning Fri, May 12, 2023	Initiate contact with HHAX to begin the integration process Contact the Client Support Portal and include “Illinois DDD” as a subject line to begin the integration process.
2	Fri, May 12, 2023	Review API Specifications, Business Requirement document for Integration, and sign attestation Review the EVV API Technical Specifications and the Business Requirements for Third Party EVV Data Aggregation to determine if your Agency has the resources to integrate with the Illinois DDD EVV program.
3	Wed, May 31 (11am CST) Mon, June 5 (12pm CST) Wed, June 7 (2pm CST)	Attend the Provider Information Session The Provider Information Session covers the key points and functionalities available via the HHAeXchange Provider Portal. Attendance is only required for ONE (1) session as all provide the same information. The pre-recorded webinar sessions include a Q/A chat option to answer questions.
4	Tues, Aug 1 (1pm CST) Fri, Aug 4 (12pm CST)	Attend EDI Provider Onboarding Webinar Review the available dates and register for the EDI-specific User Training using the registration link below. This training covers the HHAeXchange Provider Portal and the EDI integration process. Click to Register for the EDI Provider Onboarding Training
5	Wed, Aug 2, 2023	Learning Management System Access Receive login credentials for Learning Management System to review videos, documents, and test questions to obtain an understanding of the HHAeXchange Provider Portal.
6	Mon, Aug 7 (1pm CST) Tues, Aug 8 (1pm CST) Wed, Aug 9 (12pm CST) Mon, Aug 14 (10am CST) Wed, Aug 16 (10am CST)	System User Training Webinars Register and attend the training webinars from Monday to Wednesday. Each day a different aspect of the HHAeXchange functionality is covered, including a live Q/A chat option where Providers can ask questions related to the Provider Portal functionalities. Each of the webinars are specific to the staff role in your Agency. Monday, 8/7 (1 PM CST) and Monday, 8/14 (10 AM CST) <ul style="list-style-type: none"> • Topics covered: Member Mgmt, Visit Mgmt, and EVV • Intended audience (Role): Admin and Coordinator Tuesday, 8/8 (1 PM CST) and Wednesday, 8/16 (10 AM CST) <ul style="list-style-type: none"> • Topics covered: Introduction to EDI Integration • Intended audience: EDI Providers ONLY Wednesday, 8/9 (12 PM CST) <ul style="list-style-type: none"> • Topics covered: Administration

Step	Timeline Dates	Expectations
		<ul style="list-style-type: none"> Intended audience (Role): Admin; Coordinator optional <p>Use the link below to review session descriptions and register. Descriptions provide insight on the associated roles and content of each webinar. These webinars are correlated with the LMS training and can be attended by multiple staff members of your Agency.</p> <p>Click to Review and Register for Webinars</p>
7	Tues, Aug 1, 2023	<p>Linking Provider Portals to Illinois DDD Contract</p> <p>Providers are linked to the new Payer contract titled “Illinois DDD”.</p>
8	Mon, Aug 7, 2023	<p>Log-in to your Provider Portal</p> <p>Receive your Provider Portal login credentials to log in to the system and begin entering your Caregivers. Ensure your Portal is set up prior to Go-Live and work with your Caregivers to prepare them for EVV (i.e., download the Mobile Caregiver App, review the EVV phone instructions). Telephony (IVR line) is given to you prior to Go-Live for EVV confirmation. Providers can also use the Portal’s Support Center to search and review job aids and written training material in the Provider Portal Resource page.</p>
9	Thurs, Aug 24 (1 pm CST)	<p>Attend Pre-Go-Live Support Webinar</p> <p>Register for the Pre-Go-Live Support webinar using the registration link below. This webinar reviews Go-Live preparedness tasks to ensure your Agency has all the needed information to successfully use the HHAExchange System at Go-Live. Available dates are noted when clicking on the registration link.</p> <p>Click to Register for the Pre Go-Live Support Webinar</p>
10	Fri, Sept 1, 2023	<p>Go-Live Date</p> <p>Providers are expected to start using the HHAExchange Provider Portal to schedule, confirm EVV compliant visits. All paid claims under the EVV mandate (for services in scope) need to be supported by the visit data to be compliant with the CURES ACT mandate.</p>

Provider Information Center

Visit the [Illinois DDD Information Center Page](#) which shares an overview behind the Illinois DDD partnership with HHAExchange, as well as information on training, integration, and the free HHAExchange tool.

EDI Assistance

Please contact the [Client Support Portal](#) if any questions or further guidance is needed. An available Support Team Members will contact you directly to assist. For a timely response, include the subject line "Illinois DDD EVV" in the communication.