

# The HHAeXchange Implementation EDI Process

*Overview & timeline for Providers using Electronic Data Integration (EDI) to transmit Third-Party EDI EVV data. If you have your own EVV vendor, in HHAeXchange's system the vendor will be referred to as an EDI vendor.*

## Overview

This overview is geared towards providers who will be using their own EVV solution and not the MDHHS EVV solution. Thank you for participating in the Electronic Data Interchange (EDI) project for your Agency. This letter provides information, general requirements, and steps to successfully integrate your current EVV solution with HHAeXchange.

The HHAeXchange system will receive beneficiaries directly from the Michigan Department of Health and Human Services (MDHHS). HHAeXchange will use the Home Health Agency Provider Tax ID Number (TIN) and National Provider Identifier (NPI) number combination to identify data records sent to and from your agency's EVV solution.

To integrate between your EDI EVV solution and HHAeXchange, providers are required to comply with both the Michigan business requirements and HHAeXchange technical specifications listed below. The first step is to review the content of these packets and initiate contact with HHAEXCHANGE to begin the integration process.

- Business Requirements: [Michigan Business Requirements](#)
- Technical Specifications Document: [HHAeXchange Michigan Technical Specifications](#)

## HHAeXchange API Interface

### HHAeXchange API Interface (into HHAeXchange)

The **API Interface** exchanges data from third-party providers and EVV vendors to HHAeXchange. The API Interface portal simplifies data submission by removing the need to import files. Once EVV records are sent from the third-party EVV system to HHAeXchange via the API, a timestamp is automatically created showing the status of the transaction. The status is then sent back to the provider via the API message interface, allowing for real-time tracking of messages.

**Note:** Providers' third-party EVV systems must be able to provide the required data for EVV aggregation to HHAeXchange in real-time via API. For third-party providers and EVV vendors that require access to the API interface portal, submit a ticket on the [Client Support Portal](#). See the instructions at the end of the welcome packet on how to submit a ticket to the client support portal.

## Transmission Frequency

For optimal system performance, HHAeXchange recommends that visit data is sent in near real-time. The expectation is for EVV data to be sent by the EDI solution to HHAeXchange as it is added, changed, and/or deleted in the third-party EVV solution. Data that is unchanged should not be sent to HHAeXchange.

## Timeline and Steps for EDI Integration Readiness

The timeline outlined below represents guidance and expectations throughout the API Interface Integration process to move toward compliance according to the Michigan EVV program.

Step	Timeline Dates	Expectations
1	Wednesday, February 7, 2024	<p><b>Contact HHAeXchange To Begin Integration</b></p> <p>Use the Client Support Portal with a subject line of “Michigan to begin the integration process.” Instructions to use the Client Support Portal are at the end of this document.</p>
2	Wednesday, February 7, 2024	<p><b>Review API Specifications, Business Requirement document for Integration, and sign attestation</b></p> <p>Review the EVV Michigan Business Requirements and API Technical Specifications for Third-Party EVV Data Aggregation to determine if your agency has the resources to integrate with the Michigan EVV program.</p> <ul style="list-style-type: none"> <li>• <a href="#">Michigan Business Requirements</a></li> <li>• <a href="#">HHAeXchange Michigan Technical Specifications</a></li> </ul>
3	<p>Thursday, February 8, 2024: 11:00 AM - 1:00 PM EST</p> <p>Tuesday, February 13, 2024: 3:00 PM - 5:00 PM EST</p> <p>Wednesday, February 14, 2024: 11:00 AM - 1:00 PM EST</p>	<p><b>Webinar: Informational Sessions</b></p> <p>Sessions will offer an understanding of the key points and functionalities that will be available to providers in the HHAeXchange Provider Portal and include a high-level demonstration of the HHAeXchange platform. Attendance is only required for ONE (1) session as all sessions will provide the same information. The first session is presented live and is pre-recorded for additional sessions. The live and pre-recorded sessions allow for a Q&amp;A chat option to answer questions.</p> <p><a href="#">Click Here to Register for an Informational Session</a></p>
4	<p>Tuesday, February 20, 2024: 10:00 AM - 11 AM EST</p> <p>Thursday, February 22, 2024: 2:00 PM - 3 PM EST</p>	<p><b>Webinar: EDI Onboarding</b></p> <p>This training will provide an understanding of the HHAeXchange Provider Portal and the EDI integration process. Review available dates by clicking on the link below and registering.</p> <p><a href="#">Click here to Register</a></p>

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5	Wednesday, February 21, 2024	<p><b>Learning Management System Access</b>            You will receive login credentials via email starting Feb. 21 for the Learning Management System (LMS) to review videos, documents, and test questions to gain an understanding of the HHAeXchange Provider Portal.</p>								
6	<p>Tuesday, February 27, 2024:            10:00 AM EST to Noon EST            Intended Audience: Admin and Coordinator. *Billing optional (Free EVV and EDI providers)</p> <p>Wednesday, February 28, 2024:            10:00 AM to Noon EST            Intended Audience: ONLY Third-Party Vendors/EDI Training</p> <p>Thursday, February 29, 2024:            2:00 PM to 4:00 PM EST            Intended Audience: Admin and Billing. *Coordinator optional (Free EVV and EDI providers)</p>	<p><b>Webinar: System User Training</b>  <i>Webinars are tailored to staff roles in your Agency and correlate with the LMS training. Multiple staff members may attend trainings.</i></p> <p>Webinars will include a review of the different functionalities within the HHAeXchange Provider Portal and a live Q&amp;A chat option.</p> <table border="1" data-bbox="753 827 1393 1339"> <thead> <tr> <th data-bbox="753 827 841 863">Day</th> <th data-bbox="841 827 1393 863">Topic</th> </tr> </thead> <tbody> <tr> <td data-bbox="753 863 841 1035">1</td> <td data-bbox="841 863 1393 1035"> <p><b>Tuesday, Feb. 27, 2024</b></p> <ul style="list-style-type: none"> <li>Intended audience (Role): Admin and Coordinator. * Biller optional</li> <li>Topics covered: Member Management, Visit Management, and EVV</li> </ul> </td> </tr> <tr> <td data-bbox="753 1035 841 1207">2</td> <td data-bbox="841 1035 1393 1207"> <p><b>Wednesday, Feb. 28, 2024</b></p> <ul style="list-style-type: none"> <li>Intended audience: ONLY EDI Vendors/EDI Training</li> <li>Topics covered: Introduction to EDI Integration</li> </ul> </td> </tr> <tr> <td data-bbox="753 1207 841 1339">3</td> <td data-bbox="841 1207 1393 1339"> <p><b>Thursday, Feb. 29, 2024</b></p> <ul style="list-style-type: none"> <li>Intended audience (Role): Admin and Biller</li> <li>*Coordinator optional</li> <li>Topics covered: Admin and Billing</li> </ul> </td> </tr> </tbody> </table> <p><a href="#">Click Here to Register for a System User Training</a></p>	Day	Topic	1	<p><b>Tuesday, Feb. 27, 2024</b></p> <ul style="list-style-type: none"> <li>Intended audience (Role): Admin and Coordinator. * Biller optional</li> <li>Topics covered: Member Management, Visit Management, and EVV</li> </ul>	2	<p><b>Wednesday, Feb. 28, 2024</b></p> <ul style="list-style-type: none"> <li>Intended audience: ONLY EDI Vendors/EDI Training</li> <li>Topics covered: Introduction to EDI Integration</li> </ul>	3	<p><b>Thursday, Feb. 29, 2024</b></p> <ul style="list-style-type: none"> <li>Intended audience (Role): Admin and Biller</li> <li>*Coordinator optional</li> <li>Topics covered: Admin and Billing</li> </ul>
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7	Thursday, March 14, 2024: 11:00 AM to Noon EST	<p><b>Webinar: MiLogin System User Training</b>            This webinar will review the MiLogin process, including registering for MiLogin and adding the HHAeXchange application for access.  <a href="#">Click Here to Register for MiLogin System User Training</a></p>								
8	Friday, March 22, 2024	<p><b>Log in to your HHAeXchange Provider Portal</b>            Providers will begin receiving Provider Portal credentials to log in to the system and begin entering Agency service providers. Ensure your provider portal is set up before go-live and work</p>								

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		with your service providers to prepare them for EVV (i.e., download the mobile caregiver app and review the IVR phone instructions). Providers can also utilize the Support Center on their portal to search and review job aides and training material under the “Provider Portal Resource” page.
9	Monday, March 25, 2024: 11:00 AM to 2:00 PM EST	<p><b>Webinar: Getting Started</b> This webinar reviews Go-Live preparedness tasks to ensure your Agency has all the needed information to successfully use the HHAeXchange System at Go-Live.</p> <p><a href="#">Click Here to Register for a Getting Started Webinar</a></p>
10	Monday, April 1, 2024	<p><b>Go-Live for Home Health Agency Fee for Service (FFS) Providers</b> For dates of service on or after April 1, 2024, MDHHS requires the use of Electronic Visit Verification (EVV) for certain HHCS for FFS providers serving Medicaid beneficiaries. Providers can use the HHAeXchange Provider Portal to submit EVV-compliant visit information. Providers with an EVV solution may continue the use of their existing EVV system that meets state requirements and send visit data to the HHAeXchange system using electronic data interchange (EDI).</p> <p>Visit <a href="http://www.Michigan.gov/EVV">www.Michigan.gov/EVV</a> or <a href="http://www.hhaexchange.com/info-hub/Michigan">www.hhaexchange.com/info-hub/Michigan</a> for more information</p>
11	<p>Wednesday, March 27, 2024: 10:00 AM to 11:00 AM EST</p> <p>Thursday, March 28, 2024: 10:00 AM to 11:00 AM EST</p> <p>Tuesday, April 2, 2024: 10:00 AM to 11:00 AM EST</p> <p>Wednesday, April 3, 2024: 10:00 AM to 11:00 AM EST</p> <p>Thursday, April 4, 2024: 10:00 AM to 11:00 AM EST</p>	<p><b>Webinar: Open Hours</b> HHAeXchange will be holding several “open hours” webinar sessions. Each session will include subject matter experts to address all questions as well as show demonstrations when appropriate. Providers can join anytime between the start and end time of the desired session date. Each session intends to allow time for providers to ask any outstanding questions. Providers and EDI vendors are not required to stay for the full duration and may exit the webinar once questions have been answered.</p> <p>*Note- it is highly recommended that the Learning Management System (LMS) training be completed before attending an Open Hours session.</p>

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	<p>Monday, April 8, 2024: 10:00 AM to 11:00 AM EST</p> <p>Wednesday, April 10, 2024: 10:00 AM to 11:00 AM EST</p> <p>Thursday, April 18, 2024: 10:00 AM to 11:00 AM EST</p> <p>Friday, April 19, 2024: 10:00 AM to 11:00 AM EST</p>	<p><a href="#">Click Here to Register for Open Hours</a></p>

## Provider Information Center

Visit the [Michigan Information Center Page](#) which shares an overview of the Michigan partnership with HHAeXchange, as well as information on training and integration.

## EDI Assistance

Contact the [Client Support Portal](#) if you have any questions or if further guidance is needed. An available Support Team Member will contact you directly to assist. Please use the subject line “Michigan EVV” when sending emails for a timely response.

## Client Support Portal Ticket Instructions

1. Visit the [Client Support Portal](#)
  - a. If you have not used the Client support portal before, you will be asked to enter an email address. The email address entered is where all HHAeXchange communications regarding filed tickets will be sent.
  - b. Once the email address and password are entered, users will navigate to the HHAeXchange Client Support Portal landing page. Provider EDI Integrations section.
  - c. Select EDI Solution EDI Integrations
  - d. Select API Credential Inquiry section and input all required fields on the next page and press send.