

Welcome to HHAExchange!

Thank you for participating in the Electronic Data Interchange (EDI) project for your Agency. This letter provides information, general requirements, and steps to take to successfully integrate your Agency Management System with HHAExchange (HHAX).

Mississippi's Division of Medicaid's (DOM) partnership with FEI Systems and HHAExchange (HHAX) gives your entity access to our complimentary HHAExchange portal. As your agency prepares for the transition to the HHAExchange portal, our experienced team will be here to guide you through the process. This document provides implementation details and expected timelines for your agency utilizing a third-party vendor. These steps will ensure that you are prepared for the **December 11, 2023 Go Live** date, and set up for success with the HHAExchange Portal.

To integrate between your 3rd Party Agency Management System and HHAX, Providers are required to comply with both the business requirements and technical specifications listed in this document. The first step is to review the content of this packet and initiate contact with HHAX to begin the integration process.

- Business Requirements Link: [Business Requirements for Third Party EVV Data Aggregation](#)
- Technical Specifications Document: [HHAExchange EVV API Technical Specifications](#)

HHAX API Interface (into HHAExchange)

The **API Interface** exchanges data from third party providers and EVV vendors to HHAExchange. The API Interface Portal simplifies data submission by removing the need to import files. Once EVV records are sent from the third party EVV system to HHAX via the API, a timestamp is automatically created showing the status of the transaction. The status is then sent back to the Provider via the message interface, allowing for real-time tracking of messages.

Note: Providers' third party EVV systems must be able to provide required data for EVV aggregation to HHAX in real time via API. Third party providers and EVV vendors who require access to the API Portal must submit a ticket to our [Client Support Portal site under Provider EDI Integrations](#).

Production Process and Transmission Frequency

For optimal system performance, HHAX recommends that visit data is sent in near real-time. The expectation is that data is sent by the Provider or EVV vendor to HHAX as it is added, changed, and/or deleted in the third party EVV system.

Timeline and Steps for EDI Integration Readiness

The timeline below will serve as guidance throughout the API Interface Integration process to move toward compliance according to Mississippi Division of Medicaid implementation. For more details, visit the [Mississippi EVV Provider Information Center](#) at any time throughout the implementation process.

This welcome packet is specific to Mississippi DOM Home Health and PCS & PDN Providers.

Step	Timeline Dates	Expectations								
1	Beginning Oct 16, 2023	Initiate contact with HHAX to begin the integration process Submit a request through the Client Support Portal								
2	Tuesday, Oct 17, 2023 Thurs, Oct 19, 2023 Monday, Oct 23, 2023	Attend the Provider Information Sessions Attendance is only required for ONE (1) session as all provide the same information. The webinar sessions allow for a Q/A chat option to address questions. Click here to register								
3	Thursday, Nov 2, 2023 Wednesday, Nov 15, 2023	Attend an EDI Onboarding Webinar Session Attending this webinar session is the first step in ensuring a successful integration between HHAExchange and your current third-party Electronic Visit Verification (EVV) Vendor. You will receive an overview on how to integrate your agencies EDI management software with HHAExchange. Click here to register for an EDI Onboarding Webinar.								
4	Monday, Nov 6, 2023	Learning Management System Access Providers will receive login credentials for Learning Management System to review videos, documents, and test questions to gain an understanding of the HHAExchange Provider Portal. *Note that there is only ONE (1) set of credentials sent for LMS to the Admin Contact noted on your Provider Set Up Form*								
5	Tuesday, Nov 14, 2023 Wed, Nov 15, 2023 (EDI) Thursday, Nov 16, 2023	<p>System User Training Webinar Week Register and attend the training webinar week from Tuesday-Thursday. Each day a different aspect of the HHAExchange functionality is covered with a live Q/A chat option allowing Providers to ask questions related to the Provider Portal functionalities. Each webinar is specific to the staff role in your Agency.</p> <table border="1"> <thead> <tr> <th>Day</th> <th>Topic</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>Tuesday, Nov 14, 2023 Topics covered: Member Management, Visit Management, and EVV Intended audience (Role): Admin and Coordinator;</td> </tr> <tr> <td>2</td> <td>Thurs, Nov 15, 2023 (EDI) Topics covered: System Administration & Billing Intended audience (Role): Admin, Billing, Coordinator optional.</td> </tr> <tr> <td>3</td> <td>Wed, Nov 16, 2023 Topics covered: HHAX Intro to EDI Integration Intended audience: EDI Providers ONLY</td> </tr> </tbody> </table> <p>Click here to register and review the description providing more insight on the associated roles and content of each webinar.</p> <p>These webinars are correlated with the LMS training and can be attended by multiple staff members of your Agency.</p>	Day	Topic	1	Tuesday, Nov 14, 2023 Topics covered: Member Management, Visit Management, and EVV Intended audience (Role): Admin and Coordinator;	2	Thurs, Nov 15, 2023 (EDI) Topics covered: System Administration & Billing Intended audience (Role): Admin, Billing, Coordinator optional.	3	Wed, Nov 16, 2023 Topics covered: HHAX Intro to EDI Integration Intended audience: EDI Providers ONLY
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Step	Timeline Dates	Expectations
6	Friday, Nov 10, 2023	<p>Log-in to your Provider Portal (Specific to New HHAX Providers integrating)</p> <p>Receive your Provider Portal credentials to log in to the system and begin entering your Caregivers. Ensure your Portal is setup prior to go-live.</p>
7	Monday, Nov 13, 2023	<p>Linking Provider Portals to Mississippi Division of Medicaid Contract</p> <p>Providers are linked to the new Payer contract titled “Mississippi Division of Medicaid”. As part of the linkage, Payer data containing the Members and Authorizations in scope of this implementation begin to populate. Refer to the <i>Service Code</i> page on the <i>Provider Information Center</i> page at Mississippi EVV Provider Information Center-HHAeXchange to learn which services are sent via the linking process. Once the Member and Authorization data is populated, Providers can review the data and begin scheduling Members to prepare for EDI compliance come go-live. Providers can also use this time to contact the Mississippi Division of Medicaid Team to address any discrepancies using their current communication methods.</p>
8	Monday, Nov 20, 2023 Monday, Dec 4, 2023	<p>Attend Go-Live Support Webinar</p> <p>Register for the Pre-Go-Live Support webinar using the registration link below. This webinar reviews Go-Live preparedness tasks to ensure your Agency has all the needed information to successfully use the HHAeXchange System at Go-Live. Available dates are noted when clicking on the registration link.</p> <p>Register Here for the Go-Live Support Webinar</p>
9	Monday, Dec 11, 2023	<p>Go-Live for Providers</p> <p>Providers are expected to start using the HHAeXchange Provider Portal to schedule, confirm EVV compliant visits. All paid claims under the EVV mandate (for services in scope) must be supported by the visit data to be compliant with the CURES ACT mandate.</p>

Support

Have a question? We’ve got answers!

Support Center

Once you have portal access, check out our one-stop knowledge base for a comprehensive collection of product documentation and videos.

Client Support Portal

Need one-on-one support? Submit a request directly to the Client Support team through the Client Support Portal and track the status of your request in real time. Access the [Client Support Portal](#) or learn more in the [Client Support Portal Job Aid](#).