The HHAeXchange Implementation EDI Process

Overview

Thank you for participating in the Electronic Data Interchange (EDI) project for your Agency. This letter provides information, general requirements, and steps to take to successfully integrate your Agency Management System with change (HHAX).

HHAeXchange coordinates directly with Pennsylvania's Managed Care Organizations (MCOs) – AmeriHealth, Health Partners Plan, PA Health & Wellness, UPMC, and UnitedHealthcare to ensure that members and authorizations are passed directly into the HHAX system. HHAX uses the Provider Agency Tax ID Number (TIN) and NPI number combination to identify data records sent to and from your Agency.

To integrate between your 3rd Party Agency Management System and HHAX, EDI Import file must be created according to HHAX specifications detailed in the following documentation (links below) and as further explained in this email.

- Import : **HHAeXchange EDI Interface Import Guide**
- Export : **HHAeXchange EDI Interface Export Guide**
- EDI Code Table: **PA EDI Code Table Guide**

HHAX EDI Import

HHAX EDI Import Interface Files (into HHAeXchange)

The **EDI Import File** can be imported into HHAX from your Agency Management System.

Once the EDI Import file has been created according to the required format it is ready for the testing phase. To ensure the format validity of the created files, access the HHAeXchange File Format Validation Portal (https://edi.hhaexchange.com/) and follow the steps within the Portal. Instructions are also available on the HHAeXchange File Format Validation Portal Job Aid.

Once you have successfully validated your EDI Import file format, information is provided in the HHAX Regional Information sessions regarding next steps in the EDI Process.

HHAX EDI Export

HHAX EDI Export Interface Files (from HHAeXchange)

The below-listed files are exported from HHAeXchange on a nightly basis (frequency) for you to integrate with your Agency Management System. The export files are automatically placed by the HHAeXchange system in the Outbox folder on the SFTP site setup for your Provider Agency.

- Billing Exceptions
- Billed/Processed Visits
- Pre-Adjudication Rejections

HHAeXchange has provided links to sample files in the *HHAeXchange EDI Export Interface Guide* which are used for you to perform integration testing with your Agency Management System.

Production Process and Transmission Frequency

The import and export files detailed in this letter make up the entirety of the integration files for production. While HHAeXchange places Export files on the SFTP server on a nightly basis, Pennsylvania's MCOs can determine the required frequency for integrating the Import files into the HHAX Provider Portal.

Timeline and Steps for EDI Integration Readiness

If your Agency plans to produce the required EDI Import file format, then follow the steps outlined below for guidance and expectations throughout the EDI Integration process.

Step	Timeline Dates	Expectations
1	Beginning Wednesday, May 3, 2023	**Initiate contact with HHAX if any questions regarding the integration process** Contact EDIsupport@hhaexchange.com with a subject line of "PA HHCS Integration" for the EDI Team to address any questions.
2	Wednesday, May 3, 2023 Friday, May 5, 2023 Tuesday, May 9, 2022	**Information Sessions** Information Sessions for PA HHCS have concluded. Visit the Pennsylvania Home Health Information Center Page for more information. • Information Session Recording • Information Session Presentation Slides
3	Tuesday, June 13, 2023 Wednesday, June 28, 2023	**Attend The EDI Provider Onboarding Webinar** Register and attend the EDI Onboarding Webinar using the registration link below. This training provides an understanding of the HHAeXchange Provider Portal and the EDI integration process. Register here for the EDI Onboarding Webinar
4	Work with the EDI Integration team to complete this task prior to the Go-Live Date of **August 14, 2023**	**Review File Format Specifications for Integration** Review the HHAeXchange EDI Interface Import Guide and the HHAeXchange EDI Interface Export Guide to determine if you have resources and the ability to produce the required EDI file formats. **Create the required EDI Import interface file formats for your Agency** Work with your Agency's technical team to create your EDI Import files prior to testing. **Test Import File to verify successful format** Use the HHAeXchange File Format Validation Portal to test (validate) your Agency's EDI Import interface file format.
5	Beginning Wednesday June 28, 2023	**Log-in to your Provider Portal** **(Specific to New HHAX Providers integrating)** Receive your Provider Portal credentials to login to the system and begin entering your Caregivers. Ensure your Portal is set up prior to go-live.

Step	Timeline Dates	Expectations
6	Tuesday, July 11, 2023 Wednesday, July 12, 2023 Thursday, July 13, 2023	**System User Training Webinars** Register and attend the upcoming System User Training Webinars. Training is scheduled from Tuesday to Thursday with a live Q/A chat option available for any questions and support. *Note: Wednesday's webinar session is for **EDI Providers only**.* Click here to register
7	Beginning July 10, 2023	**Linking the Provider Portal** Providers are linked to their PA MCO within HHAeXchange. As part of the linkage, data containing the Members and authorizations in scope for this implementation begin to populate in your Provider Portal. Refer to the *Service Code* page on the Provider Information Center webpage to learn which services are sent via the linking process. Once the Member and Authorization data is populated, Providers can review the data and start the integration process with their 3rd Party EVV System.
8	Beginning July 10, 2023	**Reach out to EDI Support to Integrate** Once linking has occurred with the PA MCO Payer contract contact the EDI Support Team at EDIsupport@hhaexchange.com to initiate and complete your integration. The EDI Team notifies you when your integration is complete. Finally, after integration, email the EDI Team at EDIsupport@hhaexchange.com to enable 3rd party billing.
9	Tuesday, July 18, 2023 Wednesday, Aug 2, 2023 Thursday, August 10, 2023	**EDI Provider Post Integration Training** Register for the Post Integration Training Webinar sessions, assisting Providers with post Go-Live review of EDI processes in the HHAeXchange system. This training provides an understanding of the HHAeXchange Provider Portal and the EDI Integration Process. Q/A is available for Providers to ask questions and receive support. Click here to register for the EDI Post Integration Webinar.
10	August 14, 2023	**Go-Live for Providers** Providers are expected to start using the HHAeXchange Provider Portal to schedule and confirm EVV compliant visits. All paid claims under the EVV mandate must be supported by the visit data to be compliant with the CURES Act mandate.

Provider Information Center

Visit the Pennsylvania Home Health Information Center Page which shares an overview behind Pennsylvania's Home Health Care Services (HHCS) EVV program partnership with HHAeXchange, as well as information on training, integration, and the EDI Process.

EDI Assistance

Please contact EDISupport@hhaexchange.com if any questions or further guidance is needed. An available Support Team Members will contact you directly to assist. Please use the subject line "Pennsylvania HHCS" when sending emails for a timely response.