



HHAeXchange Webinar

Rate Management

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Today's Agenda

- What is Rate Management?
- System Demo
- Recap

****Friendly Reminder:**

Don't forget to visit our Provider Information Center Page! (Training tab)



Rate Management

Rate Management

- **What is Rate Management?**
 - **Function in the system that will allow you to manage and update your rates for each of the contracted Service Codes/Region**
- **Who does this apply to?**
 - **Elderplan Providers – *user who is managing this at your Agency***
- **Where can I find it?**
 - **(Admin > Contract Setup > Search Contract (Contract Name: Elderplan MJHS) > Billing Rates)**
- **When is this used?**
 - **To update a rate for a service code & County combination**



How does Rate Management work?

Recap on Major Points

- ONLY update the rates part of the screen (when needed) using the “EDIT” Button
 - Do not use “Update Rate” or “New Rate”
- For service codes that are applicable for multiple units per hour – make sure to multiple in advance prior to adding
 - Example: For service code S5130:UI has 4 units in an hour and each unit is \$5. As a user, you will pre-multiply this (4 x 5) and enter in \$20 for the rate in the system
- Be sure to check the date of the service code prior to editing
- Regions/ Service Codes are managed by the Payer
- Do not create a new service code entry – it will impact the system
 - *Unless it's a Non billable Service code i.e for Nursing



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Thank You

